

**KENNEDY**



**SEMINARS**

*continuing education for the trades*

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### **REFUND and RETURNED CHECK POLICIES**

Kenned Seminars strives to be a contractor friendly business.

However, when you commit to attend one of our classes, we commit to incur certain expenses to accommodate you.

Therefore, we can only issue refunds under dire circumstances.

If you find you can not attend a class you have signed up for, please contact us as soon as possible. We will do our best to place you in a different class with a different date.

*Credit on Account-* We will be happy to place a credit on your account for a future class.

*Refunds-* If a refund is necessary it will be handled in one of the following ways:

If you paid by:

*Check-* refunds will be issued in the payment of a check after 30 days when the bank has cleared your check.

*Credit Cards-* a refund transaction fee charged by the credit card processing company will be passed on to you when your transaction is refunded via the credit card company.

*Returned check fees-* a process and handling fee of \$25.00 *plus* any bank charges will be passed on to you in the event your check does not clear the bank.

We are grateful for your business and hope to see you in the future.

Please do not hesitate to contact us with any thoughts and or concerns.

Thank you,

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